



## VICKSBURG FARMERS' MARKET

April 4, 2017

Dear Market Vendor,

The Vicksburg Farmers' Market extends a warm welcome back as we begin preparations for our 2017 market season. We expect this year to be one of our strongest seasons ever and are excited about the opportunity to partner with you once again.

We are now accepting applications for the new season which runs from **Fridays, May 19 - Oct. 6**. NOTE slight change > The **market hours will be from 2:00 - 6:00 pm**.

Enclosed are the updated 2017 VFM Vendor Application and Rules. Please read carefully to understand our policies and practices and to ensure compliance with federal, state and local guidelines. **Please return completed applications by Friday, April 14, 2017** via email or by US mail to Sue Moore (contact info below). We will contact you by Friday, April 28, 2017 with your stall assignment.

**Our 2017 market vendor meeting is scheduled for Tuesday, May 2<sup>nd</sup> 6:30 pm in the Merritt Harper Room of the Vicksburg's Community Center 101 South Main Street** (southeast corner of Prairie and Main Streets). If you know a vendor who may be interested in joining our market, please invite them to our vendor meeting or direct them to contact us.

Carol Meyer-Niedzwiecki  
Operations Market Manager  
[cjmn42052@gmail.com](mailto:cjmn42052@gmail.com)

269-568-0580

Sue Moore  
Marketing and Advertising Market Manager  
[sue@suemoore.com](mailto:sue@suemoore.com)

269-649-2453 4015 East X Ave. Vicksburg, MI 49097

Welcome back and we look forward to seeing you at the vendor meeting on May 2<sup>nd</sup>.

Sue Moore and Carol Meyer-Niedzwiecki

President: Stella Shearer Vice President: Kurt Wiley Treasurer: Kim Klein Secretary: Kay Anderson  
Trustees: Bret Green, Bob Smith and Rob Peterson  
Market Managers: Sue Moore and Carol Meyer-Niedzwiecki  
Support Staff: Carol Lafrance and Maureen Wiertella

# APPLICATION CHECKLIST

## **Licenses (check all that apply to your business)**

- |   |   |
|---|---|
| <input type="checkbox"/> Retail Food Establishment  | <input type="checkbox"/> Wholesale Food Processor                 |
| <input type="checkbox"/> Food Warehouse             | <input type="checkbox"/> Nursery/Plant Dealer and Grower License  |
| <input type="checkbox"/> Food Service Establishment | <input type="checkbox"/> Special Transitory Food Unit             |
| <input type="checkbox"/> Sales Tax License          | <input type="checkbox"/> Commercial Feed Manufacturer/Distributor |
| <input type="checkbox"/> Dairy License              |   |

## **Certifications you hold**

- |   |  |
|---|--|
| <input type="checkbox"/> USDA Organic Certification | <input type="checkbox"/> Certified Naturally Grown Certificate |
| <input type="checkbox"/> MAEAP Verified             | <input type="checkbox"/> Pesticide Management Certification    |
| <input type="checkbox"/> ServSafe Certification     |  |

While not required, we ask you to submit the following info, if applicable, to what you will be selling at the Vicksburg Farmers' Market:

- list of farms/businesses (including contact info) where you will source products to resell at the market
- list of locally sourced ingredients and the food business/farmer from which you source your product(s) (for baked goods, value-added or prepared food vendors)
- a copy of the cottage food product labels you will be using on goods you will sell

## **About Your Business:**

We invite you to tell us about/more about your business. We have collected 'biographical information' from most of you before but feel free to add a line or two about anything new you would like to share with us. You may add this info at a later date by emailing Sue Moore (contact info in welcome back letter). Include information such as your mission, production practices, history, etc – anything you think the VFM staff and shoppers would like to know about you. We have and will look to share more of this info on the Vicksburg Farmers' Market website.